

# Instructions:

## Grommet Die/Bench Mount Grommet press with: Size #12, 3 piece Die & Cutter Set.

(use different instructions for the 2 piece, self piercing die sets, and for other sizes of 3 piece die and cutter sets)

**Warning: Wear safety goggles at all times when using these tools.**

To work properly: Bench Mount press must be bolted to a sturdy table or bench with steel bolts (bolts not included) consult a licensed carpenter or mechanic if you require assistance with bolting the press to a bench or table. Using this tool without first bolting it to a sturdy table or bench may result in bodily injury and/or damage to tools and property.

**2. Cutting holes:** Place the material between the cutter tool and the cutting block. Ensure that fingers and other body parts are away from the cutter tool. Pull down the lever with a slow, smooth, even stroke until you can feel that the cutter has contacted the cutting block. Release the lever and remove the material. Repeat procedure if necessary to completely cut the hole. If installing grommets in heavy material: Use scissors (scissors not included) to cut four, 1/8 inch slits at the edge of the hole, evenly spaced in a cross pattern. This is done in order to allow the grommet body to penetrate the hole. Note: the hole cutter is intentionally sized smaller than the grommet body, in order to provide enough area to secure the grommet properly in lighter materials.



**4. Inserting Grommet Components:** Insert the grommet body through from the bottom of the hole that you cut into the material previously. Enlarge slits if necessary to enable the grommet body to fit snugly into the hole. Place the material with the grommet body onto the bottom die, be sure that the grommet body is positioned into the center of the die and is flat against the die. (you will feel the grommet settle into the ridge on the bottom die when it is centered and flat.) Place the grommet washer (with the embossed side up) on top of the grommet body which should be protruding through the material enough to hold the washer from moving from side to side.



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**1. Prepare to cut holes:** Thread the cutter tool completely onto the press spindle (be sure to thread it straight, it should turn freely without forcing). Next place the plastic cutting block beneath cutter as shown. The cutter tool will not work properly unless it has a hard, flat, and level cutting block to support the material during cutting. The cutting block will eventually wear out with use, and should be re-positioned frequently to utilize its entire surface evenly.



**3. Prepare to press**

**Grommets:** remove cutter tool & cutting block from the press and put them aside. Insert the bottom die into the base hole and tighten the Allen screw with the included Allen wrench, so that the bottom die will not come out of place. Carefully thread the top grommet die to the press spindle.



**5. Setting Grommets:** Ensure that fingers and other body parts are away from the setting dies. With a slow, firm, even motion pull the lever down as far as it will go, then apply additional pressure for a few seconds. Release the lever and remove the finished grommet assembly. Inspect the grommet on both sides to ensure that it was set properly. If required; return grommet assembly back onto the bottom die and repeat.

